

Chesterfield-Marlboro Economic Opportunity Council, Inc.



Celebrating Forty-Eight Years of Service



2012-2013
*Head Start Program
Annual Report*



Message From

Our Governance

We appreciate your continued support!



Since it's inception in 1965, CMEOC'S budget has grown to more than \$7 million, touching the lives of thousands of individuals and families. We take our fiduciary responsibility very seriously in allocating resources for community improvement. This annual report to the Community is intended to provide an account of CMEOC'S Head Start productivity during 2012-2013 as required by the Federal HHS Funding Contract. For those who contributed to our accomplishments, we greatly appreciate your support. Your contributions were a great investment in the well-being of our community.

Grover McQueen, Board Chairperson

Board of Directors 2013	Chesterfield-Marlboro County Representatives
Grover McQueen	Public - Board Chairperson Marlboro County Council
Diane W. Dyches	Public - Chesterfield County Town of Patrick
Gerald Miller	Public – 1st Vice -Chair Chesterfield County Council
Carolyn Cole Green	Poor - Chesterfield County
Loretta McNeal	Poor - Chesterfield County
Nan Fleming	Poor – Secretary /Treasurer Marlboro County
Earl Xavier	Private -Wachovia Bank
Mary Swiney	Private -Marlboro County Walmart
Betty Henegan	Private - 2nd Vice-Chair Marlboro County NAACP
Vivian McBride	Policy Council Liaison Chesterfield County

Parent Policy Council Members 2013	Center Representatives
Jennifer Harper	McBee Center
Opal Hough	McBee <i>Alternate</i>
Sherena Lytch	McColl Center
Ashley Smith	McColl <i>Alternate</i>
Kashundra Watson	Ruby Center
Amanda Little	Ruby <i>Alternate</i>
LaShonda Dismal	Blenheim Center
Saroria Brown	Blenheim <i>Alternate</i>
Latoya Liles	Cheraw Center
Tennelle Fair	Cheraw <i>Alternate</i>
Vivian McBride	Pageland Center
Jennifer Rivers	Pageland <i>Alternate</i>
Willa Glenn	<i>Formal Parent Community</i>
Nan Fleming	<i>Board Liaison</i>
Carolyn Addison	<i>Chesterfield County School District</i>
<i>Chaney-Huntley –Toms</i>	<i>Marlboro County School District Title I</i>

About Our Agency

Chesterfield- Marlboro Economic Opportunity Council, Inc. History

CMEOC was established by a group of concerned citizens and the local legislative delegation in July 1965. The agency received its charter on September 21, 1965. A joint letter from the legislation delegation from Marlboro and Chesterfield Counties, Senator John C. Lindsay and Sen. Edward M. Leppard, respectively, was sent to *Margaret Shriver*, Office of Economic Opportunity, on January 10, 1966, recognizing Chesterfield- Marlboro Economic Opportunity Council as the agency in Marlboro and Chesterfield Counties to coordinate and administer programs under the Economic Opportunity Act of 1964. Attorney John I. Rogers, Legal Counsel, prepared the agency's 501(C)(3) in order to solicit funds. On March 17, 1966, Chesterfield-Marlboro Economic Opportunity Council, Inc., received its first grant of \$15,738 from the Office of Economic Opportunity to combat poverty in the Bi-county area and to implement the Economic Opportunity Act of 1964.

For forty-eight years CMEOC has been a refuge for the oppressed and for those in need of a helping hand. We have administered Head Start, the premier early childhood educational program for children in need in both Chesterfield and Marlboro counties, without regard to race, religion or creed. We have provided assistance to those in need of housing, rental assistance, home weatherization for energy conservation, energy bill assistance health care and pharmaceuticals, housing rehabilitation, home food production and distribution. We provide employment and skill development service through educational programs and tuition assistance. Annually we now provide assistance to over 6000 households, positively impacting over 18,000 individuals, a remarkable achievement for such a diverse Community Action Agency for so many years. This accomplishment would not have been possible without the grassroots support of community leaders and volunteers, the partnership of other non-profit organizations and local businesses.



CMEOC and all of its supporting cast proudly submit the 2012-2013 Head Start Annual Report. We sincerely hope this report will give you greater insight into CMEOC's programs and their contributions to the community.

Samuel Bass, CMEOC Executive Director

A Message From

Head Start Director



Welcome to CMEOC Head Start, we are delighted to share with you some of the exciting events and services during 2012-2013. Head Start is our nation's foremost federally funded provider of educational services to young children in poverty. Since 1965, more than 21 million three and four year old children have participated in this comprehensive child development program funded by the U.S. Department of Health and Human Services. As a comprehensive program, in addition to its educational services, Head Start also provides social, health, mental health, nutrition and transportation services to children and their parents. The first year-round Head Start Program opened its doors to 120 low-income children in Chesterfield and Marlboro Counties, and has progressed to its current funded enrollment of 506. Chesterfield-Marlboro EOC, Inc. received a total of **\$ 4,071,752.00** dollars in revenue from the Department of Health and Human Services in 2012-2013. The following information covers a period of fifteen months, April 1, 2012 through June 30, 2013. CMEOC federal auditor's report for January 1, 2012 through December 31, 2012 reported no audit findings or questioned costs.

*Sincere Appreciations to our Staff, Parents, & Community Partners,
Carrie Turner, Head Start Director*

2012-2013 Federal Match Volunteering Makes A Difference in Head Start

We take this opportunity to thank those individuals that shared their time as volunteers to ensure that our program met the federal matching dollar required by our grant. Head Start parents and community volunteers, board and policy council members, health advisory committee members, contributions by public agencies, and numerous local businesses helped CMEOC exceed the non-federal share requirement by receiving \$1,068,369 in in-kind contributions.

Volunteer (Regular)	\$ 799,300
Volunteer (Professional)	\$ 44,743
Space	\$ 49,972
Other-In-Kind	\$ 174,353

CMEOC Federal Budget Fifteen Month April 1, 2012-June 30th 2013	
Budget Line Item	YTD Expenditures
Personnel	\$ 2,174,421
Fringe	870,417
Travel	22,777
Equipment	0
Supplies	102,718
Contractual	82,349
Facilities/Construction	0
Other (operating Cost)	482,423
Total Direct Costs	3,735,105
Indirect Cost	336,647
Total	\$ 4, 071,752

Head Start

2011-2012 PIR Statistical Data

The Office of Head Start Program Information Report (PIR) provides comprehensive data on the services, staff, children, and families served by Head Start and Early Head Start programs nationwide. All grantees and delegates are required to submit Program Information Reports for Head Start and Early Head Start programs. The PIR is an important source of descriptive and service data for the Head Start community, their partners, Congress, and the general public. The PIR data is compiled for use at the federal, regional, state, and local levels.

Enrollment Statistics	
● Funded Enrollment.....	506
● Number of children transportation was provided	289
● Average Daily Attendance	385
Health and Dental Services	
● Number of enrolled Head Start children who received dental exams.....	453
Number who received dental treatment	63
● Number of enrolled Head Start children who received physical exams.....	453
Number who received medical treatment.	39
Disability and Mental Health	
● Number of enrolled Head Start children on an IEP.....	51
● Number children a Mental Health Professional consulted with staff or parent	4
Center Information	
● Number of children enrolled by centers:	
Blenheim	171
Cheraw	134
McBee	14
McColl	57
Pageland	93
Ruby	37
● Number Centers Licensed by DSS	6
● Number Centers Licensed by ABC	6
● Number of children served by age:	
3 year old.....	280
4 year old.....	285
Total for the Year	565

Family Type	
● Total Number of Families	482
● Two parent families	62
● One parent families.....	420
● Families below federal poverty line.....	531
● Families receiving public assistance such as TANF, SSI.....	23
● Number of families Medicaid eligible	548
● Number of families with private insurance	14
● Parent level of education	
Less than High School.....	59
Above High School.....	148
● Number of parent/guardian in program.....	415
● Number of parent/guardian employed.....	235
● Number of parent/guardian in job training...	51
● Number of families receiving Homeless Services.....	2
● Number of enrolled children whose fathers/father figure participated in program activities	390
Race	
● Hispanic or Latino origin	3
● Black or African American.....	479
● White	35
● Biracial/Multi-racial.....	42
Staff	
● Total number of Staff	88
● Total number of Education Staff	54
● Total number of Nutrition Staff	6
● Total number of Family Service Staff	9
● Total number of Administrative Staff	8
● Other	11

Head Start defines school readiness as children possessing the skills and knowledge necessary for success in school and for later learning and life. HHS federal regulations require that all programs prepare school readiness plans. CMEOC Head Start School Readiness Plan is reviewed and updated annually. This plan outlines what children will be learning to prepare them for kindergarten and to become life-long learners.

2012-2013 CMEOC School Readiness Plan

PG-1 CMEOC Head Start program will continue to improve upon child outcomes using the Creative Curriculum, Head Start Child Development & Early Learning Framework, the South Carolina Early Learning Standards, Performance Standards and the results of the Teaching Strategies Gold Assessment Tool to ensure that children are school ready.

PG-4 CMEOC Head Start will engage families in planning for individual children in a meaningful and proactive way. Families are supported through a variety of mechanisms including information on supporting school readiness at home and in the community, and children's progress toward school readiness goals.

PG-6 CMEOC Head Start organization will maintain highly qualified/credentialed staff by providing professional development through workshops, trainings, monitoring, conferences and continuing education classes.

PG-2 CMEOC Head Start will maintain a school readiness team that consists of: Director, Child Service Manager, Family- Community Partnership Manager and Coordinators, Nutrition Coordinator, Health Coordinator, Disability/Mental Health Manager, Assistant Disability Coordinator, Transition Family Literacy Coordinator, Center Manager/Head Teachers, Teachers, Parents, and Kindergarten Teachers. The purpose of the team is to support children and families being ready for school.



PG-3 CMEOC Head Start will implement the Parent, Family, and Community Engagement Framework (PFCEF) by sharing with families positive, goal-oriented relationships to strengthen: family well-being, parent-child relationship, families as lifelong educators, families as learners, family engagement in transitions, family connection to peers and community and families as advocates and leaders.

PG-5 CMEOC Head Start will maintain a clean, safe and healthy learning environment, where children and families are welcomed by eager and energetic staff.



PG-7 CMEOC Head Start will collaborate with community partners to increase access to comprehensive services for the children, families and program.

Head Start

Early Childhood Outcomes

CLASS™ Observation

The CLASS™ tool focuses on effective teaching which helps teachers recognize and understand the power of their interactions with children. CLASS was adopted by HHS in Head Start Programs in 2010-2011 to help classroom staff focus on boosting the effectiveness of their interactions with students. The CLASS™ tool organizes teacher-student interactions into three broad domains: *Classroom Organization, Instructional Support, Emotional Support.*



Creative Curriculum, Teaching Strategies Gold & Head Start Domains

The Creative Curriculum® System for Pre-school and Teaching Strategies GOLD® Assessment system are fully aligned to the new Head Start Child Development Early Learning Framework, and the South Carolina State Standard. The TSG Assessment was integrated into the Head Start assessment system this year. All 27 classrooms were equipped with computers and internet to enter children's gains and monitor their growth on an on-going basis.

TSG Assessment Outcomes 2012-2013		
Teaching Strategies Gold Assessment Areas	Fall Assessment Meeting / Exceeding	Spring Assessment Meeting / Exceeding
Social-Emotional	115 / 46%	249 / 97%
Language	149 / 50%	253 / 98%
Cognitive	113 / 46%	253 / 98%
Literacy	184 / 75%	253 / 96%
Mathematics	64 / 34%	241 / 94%



Staff Meetings

CMEOC staff team meetings were held monthly and as necessary to ensure service delivery to children and families needs. Team meetings occurred monthly at all six centers and at the management level in 2012-2013.



Head Start

Educational Experiences



CMEOC's educational staff provide diverse experiences daily that influence the rest of a child's life. This early period in development provides a foundation that guides children academically, socially, and emotionally. The exposures, opportunities, and guidance given contribute greatly to the person he or she will become as an adult.



Community Partners

Children's concepts and skills are also mastered through their experiences with our school visitors and partners.



Head Start Child Development Early Learning Framework
Language Development
Literacy
Mathematics
Science
Creative Arts
Social Emotional Development
Approaches to Learning
Physical Health & Development

Head Start

Transition to Public Schools

Transition to Kindergarten



From the first day of enrollment in Head Start, children and families are preparing for transition to kindergarten. CMEOC's objective is to ensure that parents are equipped with information that will help support children's entrance into public school. On-going parent training is offered on advocacy, curriculum and developmentally appropriate skills, social and emotional skills, SC Common Core Standards, child assessment, literacy and math concepts. All parents



Gayle Love,

**Literacy /
Transition
Coordinator
ensures families
are ready for
public schools.**

received a resource packet at the beginning of the school year during the first home visit. Parents of children transitioning into kindergarten received a kindergarten transition packet at the end of the year.

Kindergarten School Tours for Smooth Transition

Both Chesterfield and Marlboro County School Districts partner with Head Start to ensure a smooth transition for children and families into kindergarten. Parents participate annually in a transition visit with



kindergarten teachers and principals to ask questions, learn about the school and complete their kindergarten registration packet.



**Clifford visits twenty-seven
Head Start classrooms**



2012-2013 Number Children Transitioned to Public Kindergarten

Blenheim Center	84
Cheraw Center	75
McBee Center	8
McColl Center	30
Pageland Center	45
Ruby Center	15
Total	257

Head Start

Disability and Mental Health Services

Whether new or returning all of our students are screened for vision within the first 45 days of school. Head Start screens students in five different areas: *Speech, language, hearing, vision and early childhood development.* At the beginning of the school year all new students are screened for articulation (speech), expressive and receptive language, fluency voice disorders and hearing.



Robin Jennings, Disability & Mental Health Assistant

Number	2012-2013 Disability Categories
30	Articulation
4	Language
16	Articulation & Language
1	Fluency
1	Articulation & Fluency
1	Bilateral Cochlear Implants
1	Dual Language
54	Children received services

The BRIGANCE Early Childhood Developmental Inventory Tool is used by CMEOC Classroom staff to assess a child's competency in a variety of subjects. The inventory gives our classroom staff a picture of a child's strengths and weaknesses and develop an appropriate educational plan for children to help them reach their academic potential.



Head Start and Public School Collaboration

CMEOC works collaboratively with both Chesterfield and Marlboro County School Districts to ensure children with or suspected with disabilities receive services.

Social and Emotional Development

All children receive a social emotional screening within the first 45 days of entering the program. The purpose of these screening is to determine any delays, behaviors and early appearances of mental health concerns. Classroom observations are done by the Mental Health Professionals of **Tri-County Mental Health Center.** Mental Health Professionals, are available to consult with parents and staff concerning students and/or for personal needs.



High Five Smiles
Frederick Freeman, Disability & Mental Health "High Five" brings many smiles.

Head Start

Family Services and Partnerships

CMEOC Head Start recognizes the uniqueness of the families that are served by the program. Each family served by the program is assigned a Family Service Coordinator that serves as a mentor or coach to that family. We work collaboratively with families and community partners to build strong healthy families that are sustainable and self sufficient. Family engagement is an essential component of the Head Start Program.



Family Services Case Management Team
Ernestine H. Melton , James Gordon, Tammy Elliott, Valerie Ellerbe, Yvette Burns, Katie Harrington, Barbara Little, Betty Chambers, Bernice Linton, and Carol Galloway

Family Intake



As a federally funded program, CMEOC Head Start Program must follow the federal income guidelines set by the government for serving children and families based on their age and income eligibility.



Volunteers

A total of 1,500 individuals volunteered in the Head Start. As a part of the CMEOC *Male Involvement Program* fathers, brothers, grand-fathers, uncles, and others males volunteered at the center weekly.

Parent Training



The Family Literacy Program's goal is to provide parents with information, resources, and activities that will help the family reach self-sufficiency and

become strong advocates for their children. Family Services staff provided monthly parent meetings and workshops at each center .



2012-2013 Parent Engagement Workshops and Activities

Policy Council and Governing Board, Monthly Parent Committees, Parent Classroom Activities, Parent/Teacher Conference, Home visiting, Workshops and trainings , Annual self assessment, Grandparents activities, Lending Library, Puppet Love, Volunteer Training, Transportation awareness Domestic Violence training, Nutrition awareness.



Head Start

Health and Nutrition Services



CMEOC Head Start program's commitment to wellness embraces a comprehensive vision of health for children, families, and staff. Through collaboration with families, staff,

and health professionals, Head Start ensures that every child has a medical and dental home. Required services are: physical and dental exams, vision, hearing and speech screening, and up-to-date immunizations.

Health Advisory Committee (HAC)

The CMEOC Health Advisory Committee consist of parents, staff, and health care representatives from both Chesterfield and Marlboro counties. Required by HHS, this committee role is to advise, assist, and ensure the program provides the necessary health services to children and their families. In addition HAC assisted in securing services, developing, reviewing, and monitoring of health service plans and policies.



Brenda Bryant, Health Coordinator checks a child's fever.

Number of Children Requiring Special Meals	
Epi-Pen	5
Food Allergies	18
Cystic Fibrosis	1
Religious Preference	4



Our Nutrition Program consist of a nutrition specialist, nutrition technician, and seven culinary technicians. As a registered Child

Adult Care Food Program the program uses the services of a registered dietitian to review school menus as required by HHS Head Start guidelines.

201-2013 Children's Meals Served		
Breakfast	Lunch	Snack
73,055	72,625	72,768

Serv-Safe Training



All nutrition and other staff members participate in Serv-Safe training and are certified.

Rosa Bright, Nutrition Specialist and Class Coordinator

USDA Year -To-Date Expenditures
4/01/2012 -6/30/2013
\$ 467,592

Meals and Attendance

Eunice Sanders, Nutrition Technician

reviews monthly reports with Head Start Director.



Head Start

Transportation and Facility

Safety First

Head Start operated a transportation fleet of over twenty-five (25) buses in the 2012-2013 school program year. Approximately 475 children were transported to and from six Head Start centers, traveling over 1,000 miles per day throughout Chesterfield and Marlboro Counties. Head Start transportation staff are CDL licensed and had a successful year with zero accidents. Transportation is provided for families and children to attend field trips, and other activities during the year.



Buckle Up and Bus Evacuation for safety.

Field Trips Support Curriculum "Dizzy Gillespie Day"



Head Start celebrated Dizzy Day on October 16, 2012 on the Town Green in Cheraw. They also visited the Dizzy Gillespie Park and the Burr Art Gallery where they viewed the artwork designed by Cheraw High School students.

Farm Life Field Trip

Children enjoy visiting a local animal farm.



Center Location

Cheraw Head Start / 1345A Dizzy Gillespie Dr.,
Cheraw SC 29520

McBee Head Start / 168 Union Church Rd,
McBee SC 29101

Ruby Head Start / 64N. Market Street,
Ruby SC 29741

Pageland Head Start / 405A Gum Street
Pageland SC 29728

Blenheim Head Start/ 2809 Poston Farm Road
Blenheim SC 29516

McColl Head Start / 311 Church Street
McColl SC 29570

Head Start Centers

CMEOC Head Start program operates six DSS Licensed and ABC Enhanced centers, four in Chesterfield County and two in Marlboro County. Funded to serve five hundred and six (506) children, two hundred seventy-eight (278) are in Chesterfield County with two hundred-twenty-eight (228) in Marlboro County.

2012-2013 Head Start Center Employees

Blenheim	21
Cheraw	18
McBee	3
McColl	8
Pageland	13
Ruby	5

About *Human Resources and Professional Development*



Lisa Green, CMEOC Human Resource Manager ensures that all employees meet state and federal requirements for employment in the Head Start Program. All employees receive an annual job performance evaluation as well as complete a professional development plan.



Dr. Corbett, speaks on Self-Esteem at Pre-Service

2012-2013 CLASS™ REVIEWERS

Ten CMEOC staff members participated in the two-day training on CLASS™ and became certified observers after completing all requirements. CLASS™ Observer Team members from left to right: *Ms. Love, Ms. Elliott, Ms. Bridges, Ms. Jennings, Ms. Gallaway, Not pictured : Ms. Bright, Class Coordinator, Ms. Bostic, Ms. Pearson, Ms. S. Ellerbe, and Ms. Porter.*



Staff Development

Professional development is an important part of having an effective early childhood workforce in Head Start. All staff completed the required fifteen to twenty hours of Professional Development which was approved by the South Carolina Center for Child Care Career Development.



CMEOC Head Starts was the largest employer of early childhood professionals within our service areas in 2012-2013. Staff continue their commitment to learning new and innovated ideas and strategies to ensure children are prepared for public school and life.



Staff Qualification			
State Certificate or other	AA Degree	BA or /BA Degree	Masters Degree
28	29	21	10

Head Start

Community Engagement

Parent and family engagement in Head Start and Early Head Start is about building relationships with families that support family well-being; supporting strong relationships between parents and their children; and nurturing ongoing learning and development for both parents and children. The Parent, Family, and Community Engagement (PFCE) Framework is a roadmap for progress in achieving the types of outcomes that lead to positive and enduring change for children and families.

Marian Wright Edelman Library & Friends Book Shelves Project

More than 100 Blenheim and McColl Head Start children received a handmade book shelf along with books to begin their personal library. The “*Ready To Read Project*” began as a pilot project last year with 24 book shelves distributed to the children at the McColl Head Start Center. This project represented a true community partnership as *Flakeboard LTD*, students from *AMIKids* (Bennettsville and Sandhills built the book cases) books were donated Wal-Mart and Marlboro County School District .



Marlboro County Junior Charity League, Head Start Staff and library teen board served parents spaghetti, engaged in storytelling and other activities to encourage literacy in the home.



Community buildings , schools, and library were made available to Head Start to hold parent orientations and training.

Literacy First!

Head Start staff continue to promote literacy at various community events.



Community Engagement

CMEOC employees participated in many community affairs such as National “Red Heart Day”, local job and health fairs. In addition, staff held memberships on local board sand committees.



Head Start

Community Partners

We sincerely thank all of our community partners and businesses for your continued support:

Chesterfield County Council
Chesterfield County School District
Chesterfield County Public Library
Chesterfield County First Step s Program
Chesterfield County Public Health Office
Chesterfield County DSS Office
Chesterfield County Board of Disabilities
and Special Needs

Chesterfield County Coordinating Council
Chesterfield Adult Education Program
Cheraw Housing Authority
Cheraw Mayor Office
Town of Pageland
Pee Dee Baptist Church
Fisher Hill Community Baptist Church
Cheraw Fire Department
Living Church of Jesus Christ of the Apostolic Faith
Ruby/Mt. Croghan Fire Department
The American Legion
Robert Smalls Family Life Center
Alpha Phi Alpha Fraternity
Alpha Kappa Alpha Sorority
BabyNet

CareSouth Carolina
Clemson Extension
First Book National Bank
Northeastern Technical College
Cheraw Pediatrics
PEE DEE Coalition Against Domestic and Sexual Assault
Carolina Pediatrics
Reading Is Fundamental

Tri-County Mental Health
Pizza Hut
Wachovia Bank
Wal-Mart Department

Marlboro County Council
Marlboro County School District
Marlboro County Public Library
Marlboro County First Step Program
Marlboro County Public Health Office
Marlboro County DSS Office

Marlboro County Board of Disabilities
and Special Needs
Marlboro County Interagency Council
Marlboro Literacy Council
Bennettsville Housing Authority
Magic Johnson Foundation
McColl Church of God
Geddie-Cole Theater
Town of McColl
Marlboro Park Hospital
Pageland Fire Department
Marlboro County Adult Education
Americare Medical Center
Carolina Eye Associates
Owens Eyecare Center
Beaty Eye Clinic & Associates OD

William Blackman, Dentist
Harry Blackman, Dentist
Palmetto Family Medicine
McLeod Peach Farm

Bennettsville-Cheraw Cooperative
Ministry
Girl Scouts Council of the Pee Dee Area
American Red Cross

WE SALUTE



On behalf of our children and employees we take this opportunity to salute one of our own Ms. Kim Byrd, teacher assistant at the Ruby Head Start is currently deployed to Afghanistan.

